

KINDERGARTEN "COLLODI"

Pieve di Cento

Via Circonvallazione Levante 9

telefono 051975735

INTEGRATED SYSTEM 0-6



The educational and instructional integrated system assures equal opportunity for every girl and boy from their births to their sixth year of age to develop their potentialities inherent in relations, autonomy, creativity and learning in order to overcome inequalities and territorial, economical, ethnic and cultural barriers. (Legislative Decree No. 65/2017)

Attendance in the public kindergarten is free of charge. Families will need to bear the expenses related to the meal and any individual services, such as before-school program and extra attendance, by visiting the website www.renogalliera.it/servizi-on-line or addressing the municipal socio-school help desk.

AIMS OF THE KINDERGARTEN



The kindergarten contributes to education and emotional, psychomotor, cognitive, moral, religious and social development in children, encouraging their potentialities inherent in relations, autonomy, creativity and learning, and aims to assure an actual equality of educational opportunities (2012 National Guidelines).

NUVOLA. LOGBOOK

NUVOLA
Registro elettronico >

THE LOGBOOK NUVOLA IS THE OFFICIAL COMMUNICATION TOOL WHERE CIRCULARS AND MESSAGES WILL BE RECEIVED.
CREDENTIALS AND PASSWORD TO LOG INTO THE LOGBOOK ARE EMAILED TO THE ADDRESS PROVIDED BY THE PARENTS AT THE TIME OF REGISTRATION.
BOTH PARENTS MUST LOG INTO THE LOGBOOK NUVOLA AT LEAST ONCE. IT IS THE RESPONSIBILITY OF THE PARENTS TO STAY INFORMED ABOUT NOTICES, MESSAGES AND PROGRAMS THAT WILL BE PROVIDED BY THE SCHOOL.

SCHEDULE

The kindergarten opens from 8 a.m. till 4:30 p.m.
Entry hours are between 8 a.m. and 9 a.m.
Exit hours in the kindergarten are from 12:45 p.m. to 1:30 p.m.
and from 4 p.m. to 4:30 p.m.

If entry hours and exit hours are on schedule, the daily routine activities and the didactic activities can be performed. It is therefore essential to respect the timetable.
Repeated late arrivals will be reported to the office for the kindergarten secretariat.

From 7:30 a.m. to 8 a.m. and from 4:30 p.m. to 5:30 p.m., the kindergarten can only host the children whose families signed up for the service provided by the Unione Reno Galliera, which allows them to ask for the admittance of their children to before-school programs and extra attendance.

CANTEEN

The menu served at school is especially prepared by a dietitian.

There is a **canteen committee** composed of parents representatives, teachers
and the Local Authority.

The meals are distributed throughout the day as follows:
09:30 a.m. fruit
11:45 a.m. lunch
03:30 p.m. snack

DUE TO HYGIENE REASONS AND IN ORDER THAT THE DIET IS
HEALTHY AND BALANCED, NO HOMEMADE FOODS ARE ACCEPTED.

Adherence to the canteen
Cancellation of a meal

In order to give their children access to school food service, parents should visit the website www.renogalliera.it/servizi-on-line or address the municipal socio-school help desk.

Parents should care about the cancellation of the meal if children are absent
from school.

CLOTHES/OUTFIT



The clothes that are worn by boys and girls at school is freely chosen by their families, but it is still important to choose practical clothing (no body stockings or dungarees), allowing children to move freely and autonomously.

A cotton bag to put at least one change of clothes in is required (a vest, pants/panties, socks, trousers, a T-shirt and, if it is necessary, a sweatshirt) for each child. The name of each child should be written on their own cotton bag. The change(s) of clothes should be periodically checked and appropriate to the season. Each child should have their own schoolbag. Each child should have their own water bottle (filled with water) on which their name should be written. Each child should have their own pair of rubber boots to be kept at school. Each pair of boots should have their own name written on.

AFTERNOON IDEAS

Afternoon nap is guaranteed for 3-year-old children.
The cots on which they rest measure 60 x 140 cm.
Each child should take with them their own towel of
the above-mentioned dimensions, their own little bedsheet or their own cotton blanket and, if it is necessary, their own anti-suffocation pillow for children.
Their parents should care about the making of their own bed on Monday morning and its unmaking on Friday afternoon.

Recreational motor activities and expressive activities will be suggested to four-and five-year-old children in the afternoon.







REMOVAL

We refer to the “Sanitary regulations in nurseries and kindergartens of theEmilia-Romagna Region of 4 December 2020”, which are also mentioned in the paper entitled “La salute alla scuola delll’infanzia” (“Health in kindergartens”), published in the month of August 2023.

Children will be removed from school if:

- they have a fever (axillary temperature greater than or equal to 38 °C);
- they have a persistent cough with difficulty in breathing;
- they have a diarrhoea (2 or more discharges of loose stools on the same day);
- they vomit twice or more than twice on the same day;
- a purulent conjunctivitis is found;
- extended cutaneous manifestations and/or with several unidentifiable elements such as insects stings are found;
- stomatitis is found and it is accompanied by sialorrhea, namely, excessive salivation, and/or difficulty in eating nourishing food;
- they cry persistently, which would be unusual for them;
- they feel unwell, they are unusually apathetic and they are hyporeactive;
- they are suspected of having lice or nits.

NO CHILD NEEDS A MEDICAL CERTIFICATE TO BE READMITTED TO THE SCHOOL.

We THEREFORE appeal to public spirit of each parent with regard to

- the readmittance of all their children to the school;
- the care of their own personal hygiene

in order that the health of each community member is guaranteed.





MEDICINES



Medicines cannot be administered at school except for very rare cases by order and upon authorization of the paediatrician. In these cases, the documents and
the application should be submitted to the alumni office that is located in the school.

FORMS

Parents should visit the website https://iccavicchi.edu.it to download and fill in the following forms:

DELEGA ritiro alunni
delegation of the fetch of their children after school (to someone else)

MODULO DI CONSENSO SCUOLA 2.1
school consent form 2.1;

RECAPITI ALUNNI
schoolboys and schoolgirls' addresses

AUTORIZZAZIONE AD USCITE SUL TERRITORIO
authorization to go on outings in the local area

ASSICURAZIONE
insurance (a circular will be issued soon upon this subject)

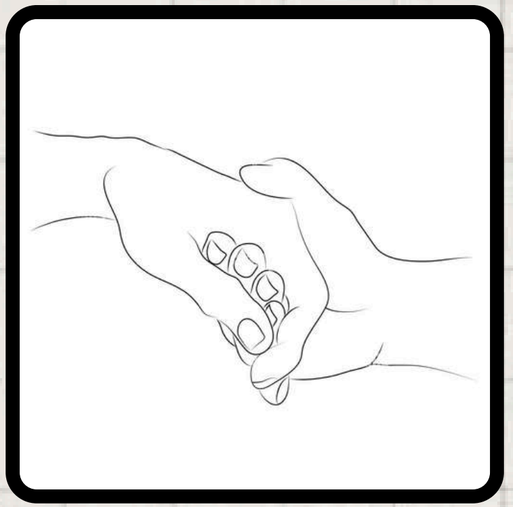
TELEPHONE NUMBERS



The form should be filled in with the telephone numbers. Parents need to be easily contactable in case of illness or accidents in their own children.

IT IS UP TO THE PARENTS TO GIVE NOTICE OF ANY CHANGE IN PERSONAL DATA PREVIOUSLY PROVIDED TO THE SCHOOL.

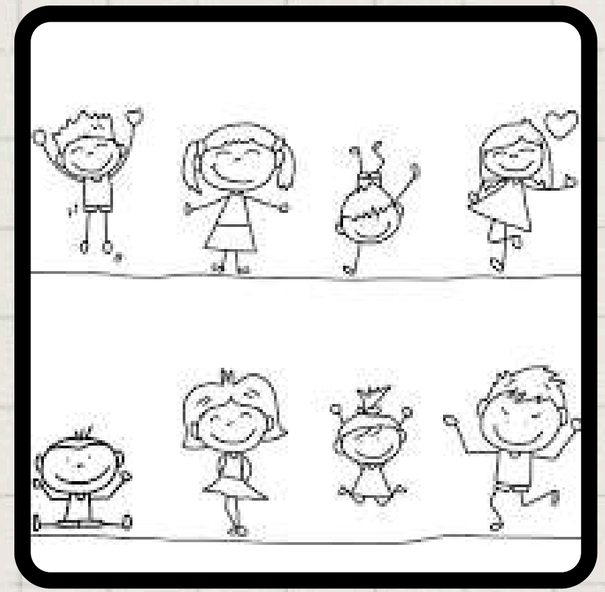
DELEGATION



The parents and whoever they named as their delegates in the delegation they themselves filled in should **always** exhibit their own identification papers when they show up at the kindergarten.
Minors or persons that are not delegated cannot be entrusted with the boys and girls.
The form shall be signed by both parents.
The photocopies of an identification document of each parent and the photocopies of an identification document of each delegate shall be attached to the form.

IT IS UP TO THE PARENTS TO GIVE NOTICE OF ANY CHANGE IN PERSONAL DATA PREVIOUSLY PROVIDED TO THE SCHOOL.

AUTHORIZATION TO GO ON OUTINGS IN THE LOCAL AREA



The form shall be valid throughout the school cycle.
It shall be signed by both parents.

SCHOOL CONSENT FORM 2.1



The form shall be valid throughout the school cycle. It shall be read thoroughly.

All blank spaces on the form shall be filled in. The form shall be signed by both parents.

INSURANCE



The yearly circular upon the method of payment and the fee to be paid is available on the logbook Nuvola between the end of September and the beginning of October.

RELATIONS BETWEEN

THE SCHOOL AND THE FAMILIES

“EDUCATIONAL SERVICES AND KINDERGARTENS MARK CHILDREN'S ENTRANCE TO AN EDUCATIONAL COMMUNITY AND A NEW PARTNERSHIP WITH THEIR PARENTS, WHICH IS BASED ON TRUST AND MUTUAL RESPECT.

THE INTEGRATED SYSTEM 0-6 INCLUDES FAMILIES AND EDUCATIONAL INSTITUTIONS, WHICH OBSERVE AND EXPERIENCE THE SAME CHILDREN IN SETTINGS THAT DIFFER FROM ONE ANOTHER; THEIR OWN POINTS OF VIEW SHOULD BE INTEGRATED AND REGARDED AS RESOURCES FOR THEIR FAMILIES AND THE EDUCATIONAL INSTITUTIONS.
THEIR PARENTS AND TEACHERS ARE ASKED TO HAVE A COLLABORATIVE ATTITUDE WHEN DISCUSSING QUESTIONS, SINCE ONLY EDUCATIONAL COHERENCE
AMONG ALL THE ADULTS AROUND CHILDREN CAN BE THE SOURCE OF AN EDUCATIONAL PATH CONSIDERING ALL THE DEVELOPMENTAL ASPECTS, NAMELY EMOTIONS, COGNITION, BRELATIONS, AFFECTION, MORALITIES, SPIRIT, SOCIABILITY.”
(ORDER IN COUNCIL OF 22 NOVEMBER 2021)

RELATIONS







Meetings and individual parent-teacher conferences are held during the school year to discuss questions and be acquainted with their children's scholastic careers. It is not advisable that boys and girls should be there during meetings and individual parent-teacher conferences, since time and space are devoted exclusively to adults on these occasions.

ISTITUTO COMPRENSIVO "EDMONDO CAVICCHI"

DI PIEVE DI CENTO

NUMERO TELEFONICO: 051975001

EMAIL: boicn80600@istruzione.it

THE OFFICES OF THE SECRETARIAT SHALL BE OPEN TO THE PUBLIC

ON MONDAYS, TUESDAYS AND FRIDAYS FROM 11:45 A.M. TO 1:15 P.M.

ON WEDNESDAYS FROM 8 A.M. TO 10:30 A.M.

ON THURSDAYS FROM 2:45 P.M. TO 4:15 P.M.

THANK YOU!